

LEWIS COUNTY ENVIRONMENTAL HEALTH

2025 NE Kresky Avenue, Chehalis WA 98532

740-1146 or toll free inside Lewis County 1-800-562-6130 extension 1146

Checklist for Sewage Permit Application

Use this checklist to make a complete sewage permit application. Initial each item when completed. Turn in this complete checklist as the coversheet to your application. **Once a complete application is received, it will be forwarded for review. You will be notified by mail of any additional requirements.**

1. Site Preparation:

MOST IMPORTANT: Do **NOT** clear the property. It is OK to cut down the brush (except wetland plants or streamside buffers), but do not disturb the soil or drive equipment over it when it is wet. Disturbing the soil (scraping off the topsoil, bringing in fill material, making ruts, etc.), changes the structure and/or the amount of soil. It is the amount, type, and structure of soil that we look at when determining potential for sewage treatment. Every inch of soil counts, and disturbed soil and/or fill material cannot be permitted.

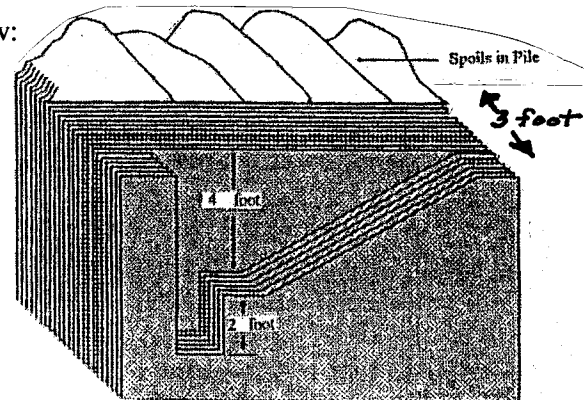
_____ Be sure that your proposed project is located at least 125 feet from any mapped wetland or hydric soils. If any part of your proposal (including structures or the septic system) is located within 125 feet of wetlands or hydric soils, you may be required to hire a wetland consultant to confirm and/or map wetlands in order to maintain setbacks. The Permit Center can provide more information about your property and the potential for wetland or hydric soils.

_____ Dig at least three soil test pits. Use the example below:

Two test pits in the primary drainfield area
One test pit in the reserve drainfield area.
Test pits should be 50 feet apart.

Drainfields must be 100 feet from wells and surface water

Example of a soil test pit side view



It is OK to dig more than three test pits. We are looking at the depth of unsaturated, original, undisturbed soil between the bottom of the proposed disposal component and the highest seasonal water table, restrictive layer, or a gravelly, sandy soil

2. Complete the Application: Applications expire one year from the date of application if incomplete or not issued. Fees cannot be refunded.

_____ Fill out the left column on page one of the application.

You must provide the:

_____ tax parcel number

2. Continued—Complete the Application:

- _____ section, township, and range
- _____ property owner's contact information
- _____ applicant's contact information (you are the applicant if you are not the legal owner)
- _____ project description
- _____ number of bedrooms (drainfields are sized by the number of bedrooms)
- _____ acreage or lot size
- _____ water source **Complete and attach the Water Availability Form**

The source of drinking water may be:

- an individual well (provides water for one home)
- a spring (must have a surface water right from DOE and approved by this office through the interim surface water policy)
- a shared well (provides water for two homes, must be approved by this office through the shared well policy)
- a connection to an approved Public Water Supply (the public water supply must be in good standing with the Lewis County Health Dept. and the State DOH)

- _____ location of property (**provide detailed directions to the project site**)
- _____ Draw a site plan according to the instructions at the top of the page.
- _____ Note when test holes were dug.
- _____ **Sign the application.**

3. Fill out the Permission to Enter Form

_____ By signing this form, you acknowledge that a county employee may enter the subject property in order to conduct inspections for this project.

4. Attach a copy of the Assessor's map (tax parcel map)

_____ Tax parcel maps are available at the Assessor's office

5. _____ Apply for a road approach permit from either Lewis County Public Works Department or Washington State Department of Transportation depending on where the access to the property originates (county or state road). If a road approach permit has been issued then provide documentation.

6. Apply for an Address

_____ Applications are available from the Permit Center

7. Pay fees

- _____ Sewage permit application \$300 for residential site and \$400 for a commercial site*
- _____ Planning Department Review fee of \$90 required with each septic application for new construction. This fee will not be required for septic repair permit applications.
- _____ Design Review fee \$170 for residential site (required if sewage system must be designed) and \$400 for a commercial site*
- _____ Other fees may apply depending if your site is located in a flood zone, shorelines, etc.

***PLEASE CALL THE PERMIT CENTER AT 360-740-1146 TO GET A QUOTE ON CURRENT FEES**